

ISLAND CORRIDOR FOUNDATION

July 25th, 2019

9:30AM – 1:00PM

SVI Board Room, Nanaimo

Minutes

Directors

Judith Sayers (Chair)	Director At Large
Phil Kent (Vice Chair)	Cowichan Valley Regional District
Graham Hill	Director At Large
Lanny Seaton	Capital Regional District
Ken McRae	Alberni Clayoquot Regional District
Daniel Arbour	Comox Valley Regional District
Ben Geselbracht	Nanaimo Regional District
Nicole Rempel	Komoks First Nation
Lonnie Norris	Halalt First Nation
Jim Tatoosh	Hupacasath First Nation

Not in Attendance

Georgina Livingstone	Lake Cowichan First Nation
Albie Charlie	Cowichan Tribes

Staff

Larry Stevenson	Chief Executive Officer
Andrea Thomas	Manager, Corridor Development
Colin McPhee	Financial Officer
Nicole Norris	First Nation Liaison

- 1. Call to Order**
- 2. Introduction of Late Items**
 - 2.1. Late Items
- 3. Approval of Agenda**
 - 3.1. Approve Agenda

That the July 25th, 2019 Board agenda be approved, as circulated.

***Moved Daniel Arbour
Carried***

Seconded Lanny Seaton

4. Adoption of Minutes

4.1. April 25th, 2019 – Board Meeting – Appendix A

Resolution

That the minutes of the April 25th, 2019 Board meeting be adopted, as circulated.

Carried

5. Delegations & Correspondence

5.1 Friends of Rails to Trails presentation – Appendix B

Resolution

That the Board Received the FORTVI Report for Consideration or for Information purposes.

**Moved Graham Hill
Carried**

Seconded Lonnie Norris

6. Report of the Chief Executive Officer

6.1. Report of the Chief Executive Officer

- a) Shawnigan Heights Development Slide
- b) Port Alberni Windstorm cleanup – Integrated Operations
- c) Elkridge Properties
- d) Vegetation Management follow-up
- e) Corridor Assessment
- f) Future ICF Board meeting venue
- g) Communications and Engagement
 - I. Upcoming Chief & Council Meeting
 - II. Green Party
 - III. MLA Jordan Sturdy
 - IV. Courtenay Station Use - MOU
 - V. CRD – CAO: Transit Oriented Projects
 - VI. Mayor of Langford

7. Report of Chief Financial Officer

7.1. Payables – Appendix C

Resolution

That the Board approve payables for the months of April, May and June 2019 in the amount of \$185,218.98

***Moved Daniel Arbour
Carried***

Seconded Graham Hill

7.2 Monthly Financial Report – Account Balances

7.3 Budget Performance – YTD 2019 – Appendix D

7.4 Budget Adjustment
CP Donation amount

8. Report of First Nations Liaison

Appendix - E

9. Property Management

9.1 Shaw Overhead wire crossing – Parksville – Appendix F

Resolution

For these matters that the authority is delegated to the CEO specifically for overhead or underground utility crossings with a writer that should there be a matter of contention that he brings them to the board.

***Moved Graham Hill
Carried***

Seconded Ken McRae

9.2 Beachwood Rd Pedestrian Xing request in Courtenay – Appendix G

Resolution

That: the Board approve the application for a Pedestrian Crossing at Beachwood Rd in Courtenay subject to the application being approved by SVI

***Moved Lanny Seaton
Carried***

Seconded Jim Tatoosh

10. Other Business

10.1 Tour de Rock Cops for Cancer cycling event at Nanaimo Station –
Appendix H

Resolution

That: the ICF Board approve an operating budget of \$10,000 for the Tour de Rock event to be held September 29 in Nanaimo

Moved Graham Hill

Seconded Daniel Arbour

Carried

Resolution

That: the ICF Board approve a donation of \$5000 to the Canadian Cancer Society in connection with their Tour de Rock Cops for Cancer Cycling Tour.

Moved Ken McRae

Seconded Lonnie

Carried

10.2 Board Policy

Resolution

That: the ICF Board appoint a select committee of the Board to establish recommendations for policies to present to the board for approval.

Moved Phil Kent

Seconded Daniel Arbour

Carried

Policy development ie. HR, fiscal, Communication management, privacy, harassment etc.

- Board conduct. ie. conflict of interest, code of conduct etc.
- Open up as a committee of the Board

Board to submit interest to Larry or Andrea.

11. Closed Session

11.1 Motion to Close

Resolution

That: the meeting be closed to discuss matters related to:

Personnel information

Ongoing Legal matters

Land disposition matters

Moved Phil Kent

Seconded Graham Hill

Carried

12. Next Meeting

12.1 October 24, 2019

13. Adjournment

14.1. Adjourn

**That the July 25, 2019 Board meeting be adjourned
at _____ pm.**

Chair

CEO Larry Stevenson