

**ISLAND CORRIDOR FOUNDATION**  
**March 26th, 2020**  
**9:30AM – 1:00PM**  
**Nanaimo Chamber of Commerce**  
**2133 Bowen Rd, Nanaimo, BC V9S 1H8**  
**AGENDA**

**Directors**

Judith Sayers (Chair)	Director At Large
Phil Kent (Vice Chair)	Cowichan Valley Regional District
Graham Hill	Director At Large
Lanny Seaton	Capital Regional District
Ken McRae	Alberni Clayoquot Regional District
Daniel Arbour	Comox Valley Regional District
Ben Geselbracht	Nanaimo Regional District
Lonnie Norris	Halalt First Nation
Jim Tatoosh	Hupacasath First Nation

**Not in Attendance**

Albie Charlie	Cowichan Tribes
Nicole Rempel	Komoks First Nation
Georgina Livingstone	Lake Cowichan First Nation

**Staff**

Larry Stevenson	Chief Executive Officer
Andrea Thomas	Manager, Corridor Development
Colin McPhee	Financial Officer
Nicole Norris	First Nation Liaison

1. **Call to Order**
2. **Introduction of Late Items**
  - 2.1. Late Items
3. **Approval of Agenda**
  - 3.1. Approve Agenda

**MOTION**  
**That the March 26<sup>th</sup>, 2020 Board agenda be approved, as circulated.**

**Moved Phil                      Seconded Ben**  
**CARRIED**

#### 4. Adoption of Minutes

4.1. January 23<sup>rd</sup>, 2020 – Board Meeting – Appendix A

##### **MOTION**

*That the minutes of the January 23<sup>rd</sup>, 2020 Board meeting be adopted, as circulated.*

**Moved Phil**

**Seconded Ben**

**CARRIED**

#### 5. Delegations & Correspondence

#### 6. Report of the Chief Executive Officer

6.1. Report of the Chief Executive Officer

- a) Shawnigan Heights Development Slide
- b) Port Alberni Windstorm cleanup
- c) Corridor Assessment – Update
- d) Communications and Engagement
  - I. Sundays at 4
  - II. LEAP - Presentation
  - III. Coalition Group VITCCA
  - IV. Erinn Pinkerton – BC Transit CEO
  - V. VIU Student Union
  - VI. Tour de Rock Volunteer Appreciation Lunch
  - VII. Parksville Payment update
  - VIII. Randall Garrison
  - IX. 5k Run – Tour de Rock

#### 7. Report of Chief Financial Officer

7.1. Payables – Appendix B

##### **MOTION**

*That the Board approve payables for the months of January and February 2020 in the amount of \$86,188.18*

**Moved Lanny**

**Seconded Phil**

**CARRIED**

7.2 Monthly Financial Report – Account Balances

a) General Account - \$ 384,959.57

7.3 Budget Performance – YTD 2019 – Appendix C

**MOTION**

***That the Board reviewed and approved January and February 2020 variance budget.***

***Moved Daniel***

***Seconded Phil***

***CARRIED***

7.4 Profits & Loss Report – 2019 – Appendix D

**8. Report of First Nations Liaison**

**9. Property Management**

**10. Other Business**

10.1 ICF Board Policy and CEO Evaluation Policy discussion – Appendix E  
Ben Lanny  
CARRIED

**11. Closed Session**

11.1 Motion to Close

**MOTION**

***That: the meeting be closed to discuss matters related to:***

***Personnel information***

***Ongoing Legal matters***

***Land disposition matters***

***Moved Phil***

***Seconded Daniel***

***CARRIED***

**12. Next Meeting**

12.1 Cancellation of AGM due to COVID 19 pandemic.  
**Action Item: Do our Bylaws allow for teleconference due to COVID 19?**

**13. Adjournment**

14.1. Adjourn

**MOTION**

***That the March 26<sup>th</sup>, 2020 Board meeting be adjourned  
at 11:34 am.***

***MovedLanny***

***SecondedPhil***

**CARRIED**