

ISLAND CORRIDOR FOUNDATION

May 20th, 2021

11:45am – 1:30pm

Via Zoom Video Conference

BOARD MINUTES

Directors

In Attendance

Judith Sayers (Chair)	Director At Large
Aaron Stone	Cowichan Valley Regional District
Lanny Seaton	Capital Regional District
Ken McRae	Alberni Clayoquot Regional District
Daniel Arbour	Comox Valley Regional District
Ben Geselbracht	Regional District of Nanaimo
William Yoachim	Snuneymuxw First Nation
Aaron Hamilton	Lake Cowichan First Nation
Charlene Everson	Komoks First Nation
Lonnie Norris	Halalt First Nation
Brent Edwards	Snaw-Naw-As First Nation

Staff

Larry Stevenson	Chief Executive Officer
Andrea Thomas	Manager, Corridor Development
Colin McPhee	Financial Officer
Nicole Norris	First Nation Liaison

1. Call to Order

Discussion regarding nomination of the Board Chair. Directors go to a vote.

MOTION

That the Board appoint Aaron Stone as ICF Chair

CARRIED

MOTION

That the Board appoint Judith Sayers as the ICF Vice-Chair

CARRIED

MOTION

That the Ballots be destroyed

CARRIED

2. Introduction of Late Items

2.1. Late Items

3. Approval of Agenda

3.1. Approve Agenda

MOTION

That the May 20th, 2021 Board agenda be approved, as circulated.

CARRIED

4. Adoption of Minutes

4.1. March 25th, 2021 – Board Meeting – Appendix A

MOTION

That the minutes of the March 25th, 2021 Board minutes be adopted, as circulated.

MOTION

To defer discussion of the March 25th, 2021 minutes until the next meeting on July 22nd, 2021.

CARRIED

5. Delegations & Correspondence

5.1 Presentation from Scott Gateley – The Role of the Directors and Fiduciary Duty
Tabled until next meeting

6. Report of the Chief Executive Officer

6.1. Report of the Chief Executive Officer

- a) CRD Transportation Committee and Priorities
- b) Meeting with Ministers Rob Fleming and Bowin Ma
- c) Completion of Langford Commercial Terms agreement and Ground-breaking ceremony
- d) Friends of Rails to Trails activities
 1. Times Colonist
 2. VIREB
- e) Canada Summer Jobs Program
- f) Goldstream Trestle Update

7. Report of Chief Financial Officer

7.1. Payables – Appendix B

MOTION

That the Board approve payables for the months of March and April 2021 in the amount of \$152,583.57

CARRIED

7.2 Monthly Financial Report – Account Balances

a) General Account - \$470,623.11

7.3 Budget Performance – YTD – Appendix C

MOTION

That the Board reviewed and approved March and April 2021 variance budget.

CARRIED

8. Report of First Nations Liaison

9. Property Management

9.1 HVAC Issues at the Selby Street Station in Nanaimo.

MOTION

a.) That the board approves the plan to replace the HVAC system based on a competitive bid process. The cost of the new system is not to exceed \$125,000.00.

CARRIED

b.) That the board authorizes the financing of the HVAC system for the Nanaimo Station with either a term loan or line of credit at market rates.

CARRIED

10. New Business

10.1 Cowichan Historical Society Donation Request – Appendix D

MOTION

That the Board approves a donation of \$3000 to the Cowichan Historical Society as per their application dated May 11, 2021

CARRIED

11. Closed Session

11.1 Motion to move to Closed Session

MOTION

That: the meeting be closed to discuss matters related to:

*Personnel information
Ongoing Legal matters
Land disposition matters
CARRIED*

12. Next Meeting

12.1 July 22nd, 2021

13. Adjournment

14.1. Adjourn

MOTION
**That the May 7th, 2020 Board meeting be adjourned
at 1:45 pm.**
CARRIED