

**ISLAND CORRIDOR FOUNDATION**

**July 22<sup>th</sup>, 2021**

**9:30am – 12:00pm**

**Via Zoom Video Conference**

**BOARD MINUTES**

**Directors in Attendance:**

|                          |                                     |
|--------------------------|-------------------------------------|
| Aaron Stone (Chair)      | Cowichan Valley Regional District   |
| Judith Sayers (Co-Chair) | Director At Large                   |
| Lanny Seaton             | Capital Regional District           |
| Ken McRae                | Alberni Clayoquot Regional District |
| Daniel Arbour            | Comox Valley Regional District      |
| Tyler Brown              | Regional District of Nanaimo        |
| William Yoachim          | Snuneymuxw First Nation             |
| Aaron Hamilton           | Lake Cowichan First Nation          |
| Charlene Everson         | Komoks First Nation                 |
| Brent Edwards            | Snaw-Naw-As First Nation            |

**Not in Attendance:**

|               |                     |
|---------------|---------------------|
| Lonnie Norris | Halalt First Nation |
|---------------|---------------------|

**Staff**

|                 |                               |
|-----------------|-------------------------------|
| Larry Stevenson | Chief Executive Officer       |
| Andrea Thomas   | Manager, Corridor Development |
| Colin McPhee    | Financial Officer             |
| Nicole Norris   | First Nation Liaison          |

**1. Call to Order**

**2. Introduction of Late Items**

2.1. Late Items – Indigenous Relations

**3. Approval of Agenda**

3.1. Approve Agenda

**MOTION**

***That the July 22<sup>nd</sup>, 2021 Board agenda be approved, as circulated.***

***CARRIED***

#### 4. Adoption of Minutes

4.1 March 25<sup>th</sup>, 2021 – Board Meeting – Appendix A

**MOTION**

4.1. **That the minutes of the March 25<sup>th</sup>, 2021 Board minutes be adopted, as circulated.**

**CARRIED**

May 20<sup>th</sup>, 2021 – Board Meeting – Appendix B

**MOTION**

**That the minutes of the May 20<sup>th</sup>, 2021 Board minutes be adopted, as circulated.**

**CARRIED**

#### 5. Delegations & Correspondence

None

Closed Session:

**MOTION**

**That the meeting be closed to discuss matters related to:**

**Personnel information**

**Ongoing Legal matters**

**Land disposition matters**

**CARRIED**

#### 6. Report of the Chief Executive Officer

6.1. Report of the Chief Executive Officer

- a) Comox Valley RD
- b) Snuneymuxw Cleanup
- c) Cowichan Tribes brush cutting
- d) Port Alberni Trail Connect the Quays
- e) Ladysmith Station Community Showing
- f) Meeting with MoTI and WSP re: Ridership numbers
- g) Canada Summer Jobs Program/UVIC CO-OP
- h) Tour de Rock Golf Tournament and 50/50

#### 7. Report of Chief Financial Officer

7.1. Payables – Appendix C

**MOTION**

**That the Board approve payables for the months of May and June 2021 in the amount of \$192,190.91**  
**CARRIED**

7.2 Monthly Financial Report – Account Balances

a) General Account - \$246,760.48

7.3 Budget Performance – YTD – Appendix D

**MOTION**  
**That the Board reviewed and approved May and June 2021 variance budget.**  
**CARRIED**

## **8. Report of First Nations Liaison**

- Hupacasath welcomed New Chief and Council
- Welcome New Board Members
- Rail job opportunities shared
- Updates to contacts list
- Cultural Safety and Humility
- Corridor cutting : community safety
- Halalt election September, 2021
- Snuneymuxw community spring clean up
- Aboriginal Day/ICF Donation to MMIWMC event

## **9. Property Management**

9.1 Nanaimo Station Lease update

## **10. Other Business**

10.1 ICF Bylaw amendment – Member/Director nominations

**MOTION**  
**THAT: pursuant to subsection 152(1) of the Not-For-Profit Corporations Act and section 14.1 of the Corporation's bylaws, the bylaws of the Corporation be amended as follows:**

**A) To add the following to the end of subparagraph 2.2(c):**

***Each Member shall notify the Corporation's Secretary of its designated representative thirty (30) days prior to any meeting of members.***

**B) To add the following to the end of subparagraph 5.2(d):**

***The nominees for the board must be designated by each of the Regional District Members or the First Nation Government Members, as the case may be, on or before thirty (30) days prior to the members meeting at which they will be elected.***  
**CARRIED**

10.2 AGM Discussions

10.3 Indigenous Relations

**11. Closed Session**

11.1 Motion to move to Closed Session

**MOTION**

***That: the meeting be closed to discuss matters related to:  
Personnel information  
Ongoing Legal matters  
Land disposition matters***  
**CARRIED**

**12. Next Meeting**

12.1 October 28<sup>th</sup>, 2021

**13. Adjournment**

14.1. Adjourn

**MOTION**

***That the July 22<sup>nd</sup>, 2021 Board meeting be adjourned at 12:05 pm.***  
**CARRIED**