

**ISLAND CORRIDOR FOUNDATION**

**October 28<sup>th</sup>, 2021**

**9:30am – 12:00pm**

**Via Zoom Video Conference**

**BOARD AGENDA**

**Directors in Attendance:**

Aaron Stone (Chair)	Cowichan Valley Regional District
Judith Sayers (Co-Chair)	Director At Large
VACANT	Director At Large
Lanny Seaton	Capital Regional District
Ken McRae	Alberni Clayoquot Regional District
Daniel Arbour	Comox Valley Regional District
Ben Geselbracht	Regional District of Nanaimo
Charlene Everson	Komoks First Nation
Lonnie Norris	Halalt First Nation
Brent Edwards	Snaw-Naw-As First Nation

**Directors not in Attendance:**

William Yoachim	Snuneymuxw First Nation
Aaron Hamilton	Lake Cowichan First Nation

**Staff**

Larry Stevenson	Chief Executive Officer
Andrea Thomas	Manager, Corridor Development
Colin McPhee	Financial Officer
Nicole Norris	First Nation Liaison

**1. Call to Order**

**2. Introduction of Late Items**

2.1 Policy for leasing buildings discussion moved to closed session

2.2 Tyler Brown Resignation – Appendix H

**MOTION**

***That the Board accept Tyler Brown's resignation letter for his ICF Board Director seat representing the Regional District of Nanaimo.***

**CARRIED**

2.3 Nomination of Ben Geselbracht to fill vacant RDN Board Director position – Appendix I

**MOTION**

***That: The Board approve Ben Geselbracht replace Tyler Brown's seat as the ICF Board Director representing the Regional District of Nanaimo.***

**CARRIED**

**3. Approval of Agenda**

3.1. Approve Agenda - Appendix A

**MOTION**

***That the October 28<sup>th</sup>, 2021 Board agenda be approved, as circulated.***

**CARRIED**

**4. Adoption of Minutes**

4.1 July 22<sup>nd</sup>, 2021 – Board Meeting – Appendix B

**MOTION**

4.1. ***That the minutes of the July 22<sup>nd</sup>, 2021 Board minutes be adopted, as circulated.***

**CARRIED**

**5. Delegations & Correspondence**

5.1 Bayview Roundhouse Development – Patrick Cotter ZGF Architects – **need to receive engineered drawings and approvals. Board will review once application complete**

5.2 FORTVI Letter from Alistair Craighead – Board approves future meeting delegation

**6. Report of the Chief Executive Officer**

6.1. Report of the Chief Executive Officer

- a) Engineering students – UVIC COOP (SRY in Vancouver)
- b) Business Plan Development
- c) Nanaimo Port Authority Meeting

- d) MOTI Rail Assessment Report Follow-Up
- e) City of Courtenay Rotary Rail with Trail extension
- f) Logging the Corridor – Integrated Operations
- g) Homeless camps – Courtenay, North Cowichan, Victoria, Nanaimo
- h) Courtenay Station – Fencing quote – Appendix E
- i) Mosaic – Loon Lake Public Access
- j) Reimagine Nanaimo – Stakeholders meeting Group 1 (BC Ferries, BC Hydro, ICBC, Chamber of Commerce, ICF, Nanaimo Port Authority)
- k) Connect the Quays – Port Alberni
- l) MLA Ellis Ross and MLA Peter Milobar meeting
- m) Sustainable Railways – Course with CVEC
- n) Board Strategy Session – Dan George, November 4, 2021
- o) Tour de Rock Sunday event and Golf Tournament

## 7. Report of Chief Financial Officer

### 7.1. Payables – Appendix F1 – F3

#### **MOTION**

***That the Board approve payables for the months of July, August, September 2021 in the amount of \$ 214,554.02  
CARRIED***

### 7.2 Monthly Financial Report – Account Balances

- a) General Account - \$156,384.09

### 7.3 Budget Performance – YTD – Appendix G

#### **MOTION**

***That the Board reviewed and approved July, August and September 2021 variance budget.  
CARRIED***

## 8. Report of First Nations Liaison

- Supported Cops for Cancer Golf event
- September 30th acknowledgment

- Halalt election: New Council
- Hupacasath Election: New Chief
- Tseshaht Chief and Council meeting after election
- Aboriginal Day: ICF participation with Cowichan
- Reach outs from Cowichan and Esquimalt (Observers)

## 9. Property Management

### 9.1 Courtenay Station

**MOTION**

**That the Board approve the ICF pay for a Hazmat Assessment and rezoning application of the Courtenay Train Station**

**CARRIED**

## 10. New Business

### 10.1 First Nations Committee/Strategy - Appendix J

**MOTION**

**That the Board approve of 5 Directors and one staff to sit on the First Nation's Committee consisting of Judith Sayers, Aaron Stone, Brent Edwards, Bill Yoachim, Charlene Everson and Nicole Norris**

**CARRIED**

### 10.4 Director at Large Committee

**MOTION**

**That the Board approve of 3 Directors to sit on the committee to nominate a Director at Large to join the Board consisting of Aaron Stone, Ben Geselbracht and Brent Edwards**

**CARRIED**

### 10.5 Donations Policy and Tour de Rock

**MOTION**

**That staff present a donation policy motion that would be representative to both Indigenous and all communities**

**CARRIED**

### 10.6 Budget 2022 – Appendix K

**MOTION**

**That the Board accept and approve the operating budget for 2022 as presented.**

**CARRIED**

10.8 Brent Edwards Letter: Questions – Appendix L

**11. Closed Session**

11.1 Motion to move to Closed Session

**MOTION**

***That: the meeting be closed to discuss matters related to:***

***Personnel information***

***Ongoing Legal matters***

***Land disposition matters***

**CARRIED**

**12. Next Meeting**

12.1 January 27, 2022

**13. Adjournment**

14.1. Adjourn

**MOTION**

***That the October 28<sup>th</sup>, 2021 Board meeting be adjourned  
at 12:42 pm.***

**CARRIED**