

ISLAND CORRIDOR FOUNDATION
January 26, 2023
9:30am – 12:00pm
SVI Conference Room – 7 Port Drive
Nanaimo, BC
BOARD Minutes

Directors in Attendance

Aaron Stone (Chair)	Cowichan Valley Regional District
Charlene Everson	Komoks First Nation
Lanny Seaton	Capital Regional District
Ken McRae	Alberni Clayoquot Regional District
Daniel Arbour	Comox Valley Regional District
Ben Geselbracht	Regional District of Nanaimo
William Yoachim	Snuneymuxw First Nation
Brent Edwards	Snaw-Naw-As First Nation
Chris Bob	Director At Large

Directors Not in Attendance

Aaron Hamilton	Lake Cowichan First Nation
Tim Harris	Stzu'minus First Nation
Tyler Brown	Director At Large

Staff in Attendance

Larry Stevenson	Chief Executive Officer
Andrea Thomas	Manager, Corridor Development

1. Call to Order

9:38 am

2. Approval of Agenda

2.1. Approve Agenda

MOTION

That the January 26, 2023 Board agenda be approved, as circulated.

CARRIED

3. Adoption of Minutes

3.1 October 20th, 2022 – Board Meeting Minutes – Appendix A

MOTION

That the minutes of the October 20th, 2022 Board minutes be adopted, as circulated.

CARRIED

4. Delegations and Correspondence

4.1 Friends of Rails to Trails Correspondence Received
Appendix B

MOTION

That the Board approves FORTVI presenting to the ICF at the March 23, 2023 Board meeting. Any information they provide will be helpful in preparing us for the presentation from FORTVI.

CARRIED

Report of the Co-Chairs

5. 5.1 Discussions with Island MPs
- 5.2 Discussions with Ministry of Transportation and Infrastructure
- 5.3 Meeting with Snuneymuxw

6. Report of the Chief Executive Officer

6.1. Report of the Chief Executive Officer

a) Ministry of Transportation & Infrastructure Updates

a. First Nations Engagement update

b. Regional District and Municipalities
Engagement

c. Technical Reviews

b) Public Engagements

Duncan probus, Lantzville Probus, Courtenay Probus

c) Homeless and Unhoused

- Duncan site cleanup and plan
- ICF led meeting in Courtenay - stakeholders meeting re: unhoused

STAFF To get quote for fencing around Courtenay Station.

7. Report of Chief Financial Officer

7.1. Payables – Appendix - C

MOTION

That the Board approve payables for the months of October, November, December 2022 in the amount of \$131,928.71

CARRIED

7.2 Monthly Financial Report – Account Balances

a) General Account - \$147,807.26

7.3 Budget Performance – YTD – Appendix D

MOTION

That the Board reviewed and approves October, November, December 2022 variance budget.

CARRIED

8. Report of First Nations Liaison – Appendix E and F

9. Committee Updates – Covered in Co-Chair’s Report

10. Property Management

10.1 Zoning for Courtenay Station – Letter sent – Appendix G

11. Other Business

11.1 Bylaw update – Appendix H and I

MOTION

To defer the bylaw discussion to the March 23, 2023 meeting.

CARRIED

MOTION

That: the proposed changes to the ICF Bylaws be approved by the board and to have the changes provided to the member representatives at the May 18, 2023 AGM for their review and consideration.

Moved

Seconded

MOVED TO NEXT Meeting

11.2 Governance Training – Charlene – Appendix J

MOTION

That: Staff work with the Governance Group to develop a tailored proposal for board governance training and that Staff progress an application for funding from the Canadian Red Cross

CARRIED

11.3 Director at Large discussion (term is up at Board meeting in May)

MOTION

TO Appoint Brent, Daniel and Ben to the Director-at-Large committee.

CARRIED

12. Unfinished Business – deferred from last meeting

12.1 Closed session items moved to closed session agenda

13. Closed Session

13.1 Motion to move to Closed Session

MOTION

That: the meeting be closed to discuss matters related to:

Personnel information

Ongoing Legal matters

Land disposition matters

CARRIED

14. Next Meeting

14.1 March 23rd, 2023

15. Adjournment

15.1. Adjourn

MOTION

That the January 26th, 2023 Board meeting be adjourned at 12 pm.

CARRIED