

ISLAND CORRIDOR FOUNDATION

March 28th, 2024

9:30am – 12:00pm

Island Corridor Foundation

7 Port Drive Nanaimo

BOARD Minutes

Directors

Daniel Arbour (Chair)	Comox Valley Regional District
Judith Sayers	Director at Large
Tyler Brown	Director at Large
Aaron Stone	Cowichan Valley Regional District
Barb Desjardins	Capital Regional District
Ben Geselbracht	Regional District of Nanaimo
Calvin Swustus	Cowichan Tribes
Chief Thomas	Halalt First Nation
Coral Mackay	Komoks First Nation
Ken McRae	Alberni Clayoquot Regional District
Jim Tatoosh	Hupacasath First Nation

Staff

Larry Stevenson	Chief Executive Officer
Debbie Mann	Administrative Assistant
Anna Russell	Corridor Project Coordinator

- 1. Call to Order – 9:30 am**
- 2. Introduction of Late Items**
- 3. Approval of Agenda**

MOTION

That the March 28th, 2024 Board agenda be approved as circulated.

CARRIED

- 4. Adoption of Minutes**

4.1. January 25th, 2024 – Board Meeting Minutes – Appendix A

MOTION

That the minutes of the January 25th, 2024 Board meeting be adopted as circulated.

CARRIED

5. Delegations and Correspondence

N/A

6. Late Items

7. Report of the Co-Chairs

7.1. Qualicum Probus Presentation - Daniel

8. Report of the Chief Executive Officer

8.1. Corridor Project Manager Update - Anna Russell

8.2. Corridor Working Groups Update – Appendix B

8.3. Corridor Maintenance Update

8.4. Shawnigan Lake Rail Trail

8.5. Shawnigan Lake Bridge

8.6. Maclean Mill Project

9. Finance Report

9.1. Payables – Appendix C

MOTION

That the Board approve payables for the months of January and February 2024 in the amount of \$210,581.53

CARRIED

9.2. Monthly Financial Report

9.2.1. CCCU Account Balance \$444,628.27

9.2.2. CIBC Account Balances
GIC \$370,000
Operating Account \$30,728.97

10. Budget Performance – YTD – Appendix D

MOTION

That the Board reviewed and approves January and February 2024 P & L
CARRIED

11. Property Management

11.1. Ladysmith Train Station – Update

11.2. Courtenay Train Station Zoning – Update

12. New Business

12.1. Donation Requests – Appendix E

12.1.1. Retired RCMP Recognition Ceremonies – Appendix F

12.1.2. Nanaimo Art Gallery Beading Circle – Appendix G

12.1.3. Cowichan Missing and Murdered Women, Men and Children Soc.

12.1.4. Pacific Centre Family Services Association – Appendix H

12.1.5. Songhees Nation

12.1.6. Kuu-us Café and Gifts

Ken McRae, Calvin Swustus, and Larry Stevenson declared conflict of interest and recused themselves from discussion.

MOTION

That the board separate the proposals to be voted on individually.

CARRIED

Retired RCMP Recognition Ceremonies – *CARRIED*

Nanaimo Art Gallery Beading Circle – *CARRIED*

**Cowichan Missing and Murdered Women, Men and Children Society –
*TABLE TO MAY BOARD MEETING***

**Pacific Centre Family Services Association – *TABLE TO MAY BOARD
MEETING***

SONGHEES NATION – *TABLE TO MAY BOARD MEETING*

Kuu-us Café and Gifts – *TABLE TO MAY BOARD MEETING*

MOTION

That the board defer policy discussion on charitable donations to next strategic planning session. Regional District members to provide staff with examples of grant funding policies.

CARRIED

12.2. AGM Date Change

MOTION

That the annual general meeting will be held in the last week of May.

CARRIED

MOTION

That the board make a resolution to amend the bylaw, redefining the term of Directors to two years or until the next annual general meeting.

CARRIED

12.3. Two-Day Board Retreat vs. One-Day Strategy Session - Appendix I

12.4. Crown-Indigenous Relations and Northern Affairs

MOTION

That Judith Sayers to arrange a meeting with Crown-Indigenous Relations and Northern Affairs

CARRIED

12.5. Ladysmith Chamber of Commerce

MOTION

That the Board extend the Ladysmith Chamber of Commerce Memorandum of Understanding for one year.

CARRIED

12.6. BC Hydro EV Charging Stations

13. Closed Session

13.1. Motion to move to Closed Session

MOTION

That the meeting be closed to discuss matters related to:

Personnel Information - Ongoing Legal Matters - Land Disposition Matters

CARRIED

14. Next Meeting

14.1. To be determined

15. Adjournment

MOTION

That the March 28th, 2024 Board meeting be adjourned at 12:15 pm.

CARRIED