

ISLAND CORRIDOR FOUNDATION

May 28, 2024

10:30 – 1:00pm

Courtyard by Marriot

100 Gordon Street, Nanaimo

Saysutshun Room

BOARD MINUTES

Directors

Daniel Arbour (Chair)	Comox Valley Regional District
Barb Desjardins	Capital Regional District
Ben Geselbracht	Regional District Nanaimo
Coral Mackay	Komoks First Nation
Ian Morrison	Cowichan Valley Regional District
Jim Tatoosh	Hupacasath First Nation
Ken McRae	Alberni Clayoquot Regional District
Michael Keohane	Snaw-Naw-As First Nation

Staff

Larry Stevenson	Chief Executive Officer
Debbie Mann	Corridor Manager
Anna Russell	Corridor Project Manager
Thomas Bevan	Incoming Chief Executive Officer

1. Call to Order – 10:45 am

2. Approval of Agenda

MOTION

That the May 28th, 2024 Board agenda be approved as circulated.

CARRIED

3. Adoption of Minutes

3.1. March 28, 2024 – Board Meeting Minutes – Appendix A

MOTION

That the minutes of the March 28th, 2024 Board meeting be adopted as circulated.

CARRIED

4. Welcome to New Board Members

Mike Keohane and Ian Morrison

5. Introduction of Late Items

- 5.1. Late Items

6. Appointment of Directors

- 6.1. Appointment of Director at Large representing First Nations

MOTION

That the board of directors appoint Judith Sayers as Director at Large representing First Nations for a two-year term.

CARRIED

- 6.2. Appointment of Director representing First Nations

MOTION

That the board of directors appoint Jim Tatoosh as Director representing First Nations for a one-year term.

CARRIED

7. Appointment of Co-Chairs

MOTION

That the board of directors appoint Daniel Arbour and Judith Sayers as Co-Chairs of the ICF Board

CARRIED

8. Report of the Chair

- 8.1.1. Report of the Chair

9. Report of the Chief Executive Officer

- 9.1. Corridor Working Groups Update
- 9.2. Corridor Clearing Project Update to Province – Appendix B
- 9.3. Shawnigan Heights Slide Repair
- 9.4. Shawnigan Lake Rail Trail Update
- 9.5. Port Alberni Connect the Trails Phase 1 Update

10. Finance Report

10.1. Payables – Appendix C

MOTION

That the Board approve payables for the months of March and April 2024 in the amount of \$312,594.89

CARRIED

10.2. Monthly Financial Report –

10.2.1. General Account Balance CCCU - \$181,955.75
General Account Balance CIBC - \$205,300.37

10.2.2. Investment Account Balances
CIBC GIC's - \$670,000

10.2.3. Corridor Clearing Project Balance \$200,00.00

11. Budget Performance – YTD – Appendix D

MOTION

That the board approves the March to April 2024 variance budget report.

CARRIED

12. Property Management

13. Governance Matters

13.1. Donations Policy Discussion – Appendix E

13.2. Strategy Retreat Discussion

13.2.1. Location

13.2.2. Building Agenda

13.2.3. Facilitator

14. Closed Session

14.1. Motion to move to Closed Session

MOTION

That the meeting be closed to discuss matters related to: Personnel Information – Ongoing Legal Matters – Land disposition

CARRIED

15. Next Meeting

15.1. July 17th or 19th 2024

16. Adjournment

MOTION

That the May 28, 2024 Board meeting be adjourned at 1:00 pm

CARRIED