

ISLAND CORRIDOR FOUNDATION

July 19, 2024

9:30 – 12:00pm

Courtyard by Marriot

100 Gordon Street, Nanaimo

BOARD MINUTES

Directors

Daniel Arbour (Co-Chair)	Comox Valley Regional District
Judith Sayers (Co-Chair)	Director at Large
Barb Desjardins	Capital Regional District
Ben Geselbracht	Nanaimo Regional District
Coral Mackay - Regrets	Komoks First Nation
Ken McRae	Alberni Clayoquot Regional District
Ian Morrison	Cowichan Valley Regional District
Calvin Swustus	Cowichan Tribes
Jim Tatoosh	Hupacasath First Nation
Chief Thomas - Regrets	Halalt First Nation
Mike Keohane	Snaw-Naw-As First Nation

Staff

Thomas Bevan	Chief Executive Officer
Debbie Mann	Corridor Manager
Larry Stevenson	Outgoing Chief Executive Officer

1. Call to Order – 9:32 am

2. Approval of Agenda

MOTION

That the July 19, 2024 Board agenda be approved as circulated.

CARRIED

3. Adoption of Minutes

3.1. May 28, 2024 – Board Meeting Minutes – Appendix A

MOTION

That the minutes of the May 28, 2024 Board meeting be adopted as circulated.

CARRIED

4. Introduction of Late Items

5. Report of the Co Chairs

6. Report of the Chief Executive Officer

- 6.1. Introductory meetings to date
- 6.2. Shared Vision Project Update – Appendix B
 - 6.2.1. Shared vision Project
 - 6.2.2. All Nations Meeting
- 6.3. Corridor Clearing Project Update
- 6.4. Shawnigan Lake Rail Trail Update – Appendix C
- 6.5. Port Alberni Trail Update
- 6.6. Alberni Pacific Railway Action Group Update
- 6.7. Communications Plan
- 6.8. Bookkeeping Update
- 6.9. Transit Authority Discussion

7. Finance Report

- 7.1. Payables – Appendix D

MOTION

That the Board approve payables for the months of May and June 2024 in the amount of \$307,871.49

CARRIED

- 7.2. Monthly Financial Report –
 - 7.2.1. General Account Balance CCCU - \$21,418.69
General Account Balance CIBC - \$117,845.39
 - 7.2.2. Investment Account Balances
CIBC GIC's - \$670,000
 - 7.2.3. Corridor Clearing Project Balance \$143,842.61
- 7.3. Port Alberni Rail Extension

MOTION

That the Board approves an expenditure of \$3,000 for equipment rental to extend the Port Alberni rail connection to the Port facility.

CARRIED

8. Budget Performance – YTD – Appendix E

MOTION

That the board approves the May and June 2024 variance budget report.

CARRIED

9. Property Management

- 9.1. Leasing and Licensing Protocol & Standardization

10. New Business

- 10.1. Crown-Indigenous Relations and Northern Affairs
- 10.2. Princess Street Prototype
- 10.3. Vacant Director at Large position – Board Committee
- 10.4. GIS Mapping Working Group

11. Unfinished Business

- 11.1. Donation Requests
 - 11.1.1. Kuu-us Café and Gifts

12. Governance Matters

- 12.1. Strategy Retreat Discussion
 - 12.1.1. Location
 - 12.1.2. Proposed Date – September 14th
 - 12.1.3. Draft Agenda – Appendix F
 - 12.1.4. Facilitator

13. Closed Session

- 13.1. Motion to move to Closed Session

MOTION

That the meeting be closed to discuss matters related to: Personnel Information – Ongoing Legal Matters – Land disposition
CARRIED

14. Next Meeting

- 14.1. To be determined

15. Adjournment

MOTION

That the July 19, 2024 Board meeting be adjourned at 12:30 pm
CARRIED