

# ISLAND CORRIDOR FOUNDATION

May 26, 2025

11:30 – 2:30 pm

Courtyard by Marriot  
100 Gordon Street, Nanaimo  
Saysutshun Room

## BOARD MINUTES

### Directors

Judith Sayers (Co Chair)	Director at Large
Barb Desjardins (Co Chair)	Capital Regional District
Ben Geselbracht	Nanaimo Regional District
Ian Morrison	Cowichan Valley Regional District
Jim Tatoosh	Hupacasath First Nation
Ken McRae	Alberni Clayoquot Regional District
Mike Keohane	Snaw-Naw-As First Nation
Will Cole-Hamilton	Comox Valley Regional District

### Staff

Thomas Bevan	Chief Executive Officer
Debbie Mann	General Manager
Anna Russell	Strategic Advisor

#### 1. Call to Order 11:03 am

#### 2. Introduction of Late Items

#### 3. Approval of Amended Agenda

- 3.1. May 26, 2025 Board Agenda

### MOTION

***That the amended May 26, 2025 Board Agenda be approved as presented.***  
**CARRIED**

#### 4. Adoption of Minutes

- 4.1. February 20, 2025 – Board Meeting Minutes – Appendix A

### MOTION

***That the minutes of the February 20, 2025 Board Meeting be adopted as circulated.***  
**CARRIED**

## 5. Old Business

- 5.1. Vacant Director at Large – Skills Matrix - Appendix G

### **MOTION**

***That the Board accept the amended Director at Large Skills Matrix.***  
**CARRIED**

### **MOTION**

***That the Board appoint Barb Desjardins, Will Cole-Hamilton, and Ben Gesselbracht to the Director at Large Search Committee.***  
**CARRIED**

- 5.2. Finance Committee Draft Terms of Reference – Appendix H

### **MOTION**

***That the Board agree in principle to the draft Terms of Reference for the Finance Committee, and that the Co Chairs appoint Directors to serve on the Committee. The Finance Committee will then meet with staff to review and finalize the Terms of Reference, which will be brought forward for approval at the next Board meeting.***  
**CARRIED**

- 5.2.1. Discussion on Board Member Compensation Policy – Appendix O

### **MOTION**

***That the Board approve an interim committee reimbursement policy under which volunteer members receive \$200 per meeting, retroactive to the formation of the committee, pending review and recommendations by the Finance Committee.***  
**CARRIED**

### **MOTION**

***That staff bring forward recommendations regarding budget to incorporate the new expense policy.***  
**CARRIED**

## 6. New Business

- 6.1. Tribal Journey Donation Request – Appendix L

### **MOTION**

***That the Board approve a \$5,000 donation to Kosapsun First Nation to support their participation and cost of hosting the 2025 Tribal Journey. No***

***further donations to be approved until Finance Committee has developed a Donation Policy.***  
**CARRIED**

- 6.2. Hirail Bus Pilot – Appendix J
- 6.3. Ladysmith Station Grant – Appendix K
- 6.4. Grade Crossing Regulation – Sharing of Information

## **7. Finance Report**

- 7.1. Monthly Financial Report
  - Account Balances as of April 30<sup>th</sup> 2025
  - CCCU     \$10,693.72
  - CIBC     \$ 66,373.94
  - GIC     \$ 835,778.14
  
- 7.2. January – April 2025 Budget Variance Analysis – Appendix F

### **MOTION**

***That the Board reviewed and approved the January – April 2025 Budget Variance Analysis as presented.***  
**CARRIED**

## **8. Closed Session**

- 8.1. Motion to move to Closed Session

### **MOTION**

***That the meeting be closed to discuss matters related to: Personnel Information – Ongoing Legal Matters – Land disposition***  
**CARRIED**

## **9. Report of the Co-Chairs**

- 9.1. Alberni Maintenance Proposal & meeting with Minister Farnworth – Appendix B

**10. Report of the Chief Executive Officer**

- 10.1. Princess Street Trail (Nature Path)
- 10.2. Top Bridge Trail Expansion
- 10.3. Victoria Subdivision Clearing update – Appendix C
- 10.4. Rogers Spring Clearing Work & HDR Assessment
- 10.5. Nanaimo Development Encroachment
- 10.6. First Nation Management Consulting
- 10.7. Communications and Rebranding
  - 10.7.1. Annual Report – Appendix D
  - 10.7.2. Website

**11. Shared Vision Report**

- 11.1. Shared Vision Update – Appendix E
- 11.2. All Parties Meeting

**12. Property Management**

- 12.1. Courtenay Laneway & Station Project
- 12.2. Proposed Telus Construction Access
- 12.3. Qualicum Station
- 12.4. Nanaimo Leases
- 12.5. Englishman River Water Service
- 12.6. Shawnigan Lake Crossings

**13. Closed Session**

- 13.1. Motion to move to Closed Session

**MOTION**

***That the meeting be closed to discuss matters related to: Personnel Information – Ongoing Legal Matters – Land Disposition***  
**CARRIED**

**14. Next Board Meeting**

- 14.1. August 28, 2025

**15. Adjournment**

**MOTION**

***That the May 26<sup>th</sup>, 2025 Board meeting be adjourned at 1:55 pm***  
**CARRIED**